

**CITY OF GREENFIELD  
CITY COUNCIL MINUTES  
June 21, 2016**

The City Council of the City of Greenfield, Minnesota, met in regular session on Tuesday, June 21, 2016, at 7:00 p.m. in the council chambers at 6390 Town Hall Drive.

**1. Call Meeting to Order**

Mayor Johnson called the meeting to order at 7:00 p.m.

**2. Pledge of Allegiance**

**3. Roll Call**

Members present: Mayor Brad Johnson; Councilors Tom Cook, Mike Erickson, Mike Hoekstra, and Mark Holten

Staff present: City Administrator Bonnie Ritter, Public Works Supervisor Jeremy Ketcher, and City Engineer Ron Wagner

**4. Approve agenda**

MOTION by Cook, seconded by Erickson to approve the agenda. All voted in favor. Motion carried.

**5. Public Comment/Response to Public Comment**

Ted Turnham, 7260 Pioneer Trail, asked what was going to be done about the condition of Pioneer Trail and he was told that this item is on the agenda for later in the evening.

Del Erickson, 8605 Vernon, is appealing his storm water utility fee. By his calculation the only water that runs off of his property is from 40.4 acres and is requesting to be put into the 20-40 acre category instead of the 40-100 category.

Joe Lepore, 6965 Belle Street, asked about the rating on Pioneer Trail and the weight capacity. He asked how heavy traffic can be prevented from using this road because it is subject to some damage by commercial vehicles abusing it.

**6. Consent agenda**

MOTION by Cook, seconded by Holten to approve the consent agenda. All voted in favor. Motion carried.

A. Approve payment of claims in the amount of \$50,147.88

Check #26686-26719

General Fund	\$ 27,289.66
Park Dedication	\$ 636.01
Industrial Park Water	\$ 611.61
Lake Sarah Sewer	\$ 93.89
Industrial Park Sewer	\$ 729.41
Stormwater Management	\$ 18,743.65
Developer Escrows	\$ 2,043.65

- B. Approve minutes of the June 7, 2016 Council workshop
- C. Approve minutes of the June 7, 2016 Council meeting

**7. Discussion/Action Items**

**A. Public Works Recommendations**

**(1) 2016 Seal Coat Project**

Ketcher stated that at the last meeting the Council asked questions about the quality of last year's seal coat project so Todd Bartels of Pearson Brothers appeared before the Council to answer questions. He stated that they did receive some complaints from other cities about last year's projects, and he doesn't really know why. The rock is holding and the street is completely covered but this Spring there was some sluffing off. There was also a real dry snowfall that came early last fall. The 1/8" trap rock used is MnDOT approved and the oil is also certified by the State. He stated that some of the complaints came from relatively quiet residential areas where cars back out of driveways and crank their tires and twist out the rock with oil still on the back. This rock then gets tracked into homes and vehicles. He stated the fog seal is designed to keep the rock down and seal, causing minimal rock loss, but you can't totally eliminate the loss. The loose rock is a nuisance but the roads are covered and protected.

The Council questioned the fogging process and Wagner stated that the City of Otsego is testing this process with good results so far. Bartels said that it leaves a nicer finish but probably not worth the money in his opinion.

MOTION by Holten, seconded by Hoekstra to adopt the following resolution. All voted in favor. Motion carried.

**RESOLUTION NO. 16-21: RESOLUTION AWARDING CONTRACT FOR 2016 SEAL COAT PROJECT**

**(2) Street maintenance on Salem Lane, Pioneer Trail, and Commerce Circle**

City Engineer Ron Wagner gave an in depth review of three streets with regard to potential costs of street improvements. In order to determine the best procedures for long term repair or replacement of the street, soils borings and a geotechnical evaluation of the underlying soils were completed.

- Salem Lane – 840' of gravel rural road which traverses a wetland area. Gravel Road Reconstruct (with extra gravel equivalency) - \$157,440.00

After discussion there was no consensus to move forward with Salem Lane at this time.

- Pioneer Trail – The stretch of Pioneer Trail from Rebecca Park Trail to ¼ mile south of Rebecca Park Trail is falling apart with large areas nearly unpassable this spring due to significant frost boils. Reclaim and Pave - \$78,254,63.

There was discussion as to the feasibility of just improving the ¼ mile portion or to extend the improvement to the current overlay.

MOTION by Holten, seconded by Erickson to approve Hakanson Anderson preparing plans and specifications for the Pioneer Trail Renewal Project (reclaim and pave), plus the alternate of the project extension to the overlay. All voted in favor. Motion carried.

- Commerce Circle – Commerce Circle south of TH55 has issues with water within the street sections as it has poor drainage due to no ditches or gutters. Following the geotechnical recommendation, the street would have the existing asphalt and class 5 reclaimed.

There was discussion on the drainage issues as well as heavy truck traffic on this street. Wagner stated that the ROW is 66' where typically an Industrial street is 100' ROW. The current proposed project will repair in place and provide a good product for 20 years.

MOTION by Holten, seconded by Erickson to approve Hakanson Anderson preparing plans and specifications for the Commerce Circle Renewal Project (reclaim and pave), plus the alternate of the project extension to the overlay. All voted in favor. Motion carried.

(3) Approve increase in Public Works part time pay from \$5,000 to \$15,000 in 2016 budget  
Ketcher followed upon the conversation at the workshop two weeks ago regarding his need for an increase in part time pay for the 2016 budget. He is requesting the addition of \$10,000 to the approved \$5,000.

Discussion followed regarding where the \$10,000 was going to come from as Council determined that the additional funds should come from the current budget amount and not warrant a budget amendment.

MOTION by Erickson, seconded by Hoekstra to approve an additional \$10,000 to make the line item for Public Works part time equal \$15,000 for the 2016 budget, with the \$10,000 to come from the savings in the decision not to do the fogging operation with the seal coat earlier in the evening. All voted in favor. Motion carried.

B. Approve Hennepin County Assessment Services Contract

Ritter was directed to get some cost estimates to have this service provided by an outside source, and to also find out if Hennepin County would agree to a maximum of \$35,000/year for 2017, 2018, 2019, and 2020. No Council action taken at this time.

**C. Comprehensive Plan Update**

(1) MOTION by Cook, seconded by Hoekstra to adopt the following resolution. All voted in favor. Motion carried.

**RESOLUTION NO. 16-23: RESOLUTION IDENTIFYING THE NEED FOR FUNDING TO COMPLETE ITS 2040 COMPREHENSIVE PLAN UPDATE AND AUTHORIZING AN APPLIATION FOR PLANNING ASSISTANCE GRANT FUNDS.**

(2) MOTION by Erickson, seconded by Holten to authorize up to \$500 to have Hoisington Koegler Group complete the WebGrant application process for this Comp Plan grant. All voted in favor. Motion carried.

**D. Approve membership to Minnesota Association of Small Cities**

The Council will consider joining this organization during the next budget cycle.

**E. Pioneer-Sarah Creek Watershed – 2017 Budget and Member Assessment**

Hoekstra stated that according to the JPA, members have until August 15<sup>th</sup> to comment and request any changes to the budget. He stated that although he voted against, at the May Watershed meeting the 2017 budget and membership assessments for 2017 were passed with no changes made from the initial proposals.

Discussion followed regarding the City's options as far as Watershed membership is concerned. It was the consensus of the Council that Hoekstra and Erickson explore what options the City may have with regard to joining a different Watershed, such as Crow/Wright County.

MOTION by Holten, seconded by Cook to approve the 2017 Watershed Budget and Member Assessments. The following voted in favor: Johnson and Cook. The following voted against: Hoekstra, Erickson and Holten. Motion fails.

**8. Discussion Item**

**A. Temporary Family Health Care Dwellings**

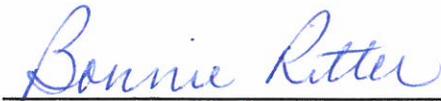
This item will be placed on the next Council agenda for discussion/action.

**9. Information/Miscellaneous**

- A. Comments/reports from Mayor
- B. Comments/reports from Councilors
- C. Comments/reports from Administrator – Ritter informed the Council that the Met Council is asking for comments on their population estimates and supplied contact info if they wish to respond.
- D. Correspondence: Sheriff's Activity Report

**10. Adjourn**

MOTION by Erickson, seconded by Holten to adjourn at 11:02 p.m. All voted in favor. Motion carried.



Attest: Bonnie Ritter, City Administrator



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Mayor Brad Johnson