

**CITY OF GREENFIELD
CITY COUNCIL MINUTES
September 20, 2016**

The City Council of the City of Greenfield, Minnesota, met in regular session on Tuesday, September 20, 2016, at 7:00 p.m. in the council chambers at 6390 Town Hall Drive.

1. Call Meeting to Order

Mayor Johnson called the meeting to order at 7:00 p.m.

2. Pledge of Allegiance

3. Roll Call

Members present: Mayor Brad Johnson; Councilors Tom Cook, Mike Erickson, Mike Hoekstra, and Mark Holten

Staff present: City Administrator Bonnie Ritter, Public Works Supervisor Jeremy Ketcher, and City Planner Brad Scheib

4. Approve agenda

MOTION by Cook, seconded by Erickson to approve the agenda. All voted in favor. Motion carried.

5. Public Comment/Response to Public Comment

Leonard Jankowski, 9085 Pioneer Trail, was upset, stating that staff is harassing him over his use of an unimproved street right of way. He stated he removed the City's sign that prohibited his access and he will continue to use it.

6. Consent agenda

MOTION by Cook, seconded by Erickson to approve the consent agenda. All voted in favor. Motion carried.

A. Approve payment of claims in the amount of \$ 98,630.95

Check #26871-26900

General Fund	\$92,372.38
Industrial Park Water	\$ 161.85
Industrial Park Sewer	\$ 45.43
Stormwater Management	\$ 3,463.27
Developer Escrow	\$ 2,588.02

B. Approve minutes of the September 6, 2016 Council workshop

C. Approve minutes of the September 6, 2016 Council meeting

D. Adopt Resolution No.16-30: Resolution Reducing Debt Service Tax Levies for 2017

7. Discussion/Action Items

A. Pheasant Meadows Final Plat

Scheib stated that Shawn Peterson of J.E.P. Development, LLC, is requesting final plat approval to subdivide 7745 Greenfield Road into 16 lots of varying sizes from 2.6 acres to 9.9 acres. The 80.1 acre parcel is generally located at the intersection of Greenfield Road and 78th Lane North. The project received preliminary plat approval from the City Council on August 3, 2016. The home owners' agreement and development agreement will be filed with the final plat.

Cook expressed concern that the street construction is to city standards for a residential 7-ton street. Scheib added that as a condition to the approval resolution.

MOTION by Hoekstra, seconded by Holten to adopt the following resolution as amended. All voted in favor. Motion carried.

RESOLUTION NO. 16-31: RESOLUTION APPROVING THE FINAL PLATTING OF THE PHEASANT MEADOWS ESTATES SUBDIVISION

B. Comprehensive Plan Update Proposal

Scheib presented a proposal to have his firm, Hoisington Koegler Group, perform the Comp Plan Update. He stated that the Comp Plan needs updating for two reasons. First, state law requires it to be done, and second there are many values and benefits to the City in undertaking a planning process to engage the community, affirm the vision, and ensure that the City land use and development policy will help move the community in a positive direction towards its vision.

The total estimated cost for professional services (not including city staff time) to complete the project as he outlined in the scope of work is a not to exceed fee of \$64,000. He provided a breakdown showing a task by task and key element breakdown of the work program.

Council discussion centered around the scope of work, public involvement the need to do this project right so it is a represents the true vision of the City.

The Council recognized that the price tag is a serious consideration and it was the general consensus of three members that it is the price necessary to get this project done right.

MOTION by Holten, seconded by Cook to approve the proposal as presented by Hoisington Koegler Group for the Comprehensive Plan Update in an amount not to exceed \$64,000. The following voted in favor: Holten, Cook and Johnson. The following voted against: Erickson and Hoekstra. Motion carried.

C. Paved Street Patching

Ketcher presented the quotes that were received for the 2016 Street Paving Project. Three quotes were received for: 71st Avenue N (E of 71st Lane N); Country Lane; 69th Lane N (east of Pioneer); 70th Avenue N; 82nd Avenue N (one patch), with the lowest being from Minnesota Roadways in the amount of \$64,675.38. Ketcher stated that there is \$44,000 in the 2016 budget for this project and this amount will be used to patch quoted streets on a priority basis until the funds are expended.

MOTION by Holten, seconded by Cook to adopt the following resolution as amended. All voted in favor. Motion carried.

RESOLUTION NO. 16-32: RESOLUTION ACCEPTING QUOTE FOR THE 2016 PAVED STREET PATCHING.

D. Light Duty Dump Truck Replacement

Ketcher stated that the 2002 One Ton Light Duty Dump Truck currently in the City's fleet is fourteen years old and repair costs since it was new have exceed \$23,000. This number does not reflect scheduled maintenance costs such as tires, brakes, oil changes, etc.

Council discussed the purchase highlighting that it has come to the point where safety is a concern with driving the current truck.

MOTION by Erickson, seconded by Hoekstra to approve purchase of an F-450 Light Duty Truck, with a stainless steel dump body, Western "V" plow and Swenson tailgate sander for the quoted amount of \$84,651.01, to come out of the General Capital Improvement Fund. All voted in favor. Motion carried.

E. Amend City Code as it relates to Lake Sarah Regulations

As directed by Council, staff contacted the League of Minnesota Cities and the city attorney regarding any liability issues with the proposed amendment. Both were under the consensus that the proposed amendment is adequate.

MOTION by Holten, seconded by Hoekstra to pass the following ordinance. All voted in favor. Motion carried.

ORDINANCE NO. 2016-03: AN ORDINANCE TO AMEND CITY CODE CHAPTER 95 AS IT RELATES TO LAKE SARAH REGULATIONS

F. Approve pay step increase for the Assistant to the City Administrator

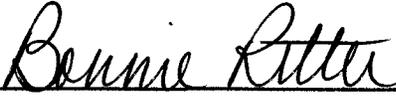
MOTION by Erickson, seconded by Cook to approve the pay step increase for the Assistant to the City Administrator Margaret Webb from Step 5 to Step 6 (\$24.15/hr.) on the adopted pay scale, effective August 4, 2016, as recommended by the Employee Review Committee and City Administrator. All voted in favor. Motion carried.

8. Information/Miscellaneous

- A. Comments/reports from Mayor
- B. Comments/reports from Councilors
- C. Comments/reports from Administrator
- D. Correspondence: Sheriff's Activity Report

9. Adjourn

MOTION by Erickson, seconded by Hoekstra to adjourn at 9:20 p.m. All voted in favor. Motion carried.



Attest: Bonnie Ritter, City Administrator



Mayor Brad Johnson