

GREENFIELD CITY COUNCIL WORKSHOP
October 4, 2016

The City Council of the City of Greenfield, Hennepin County, Minnesota, met in workshop session on Tuesday, October 4, 2016, at 6:00 p.m. in the council chambers at 6390 Town Hall Drive.

1. Call meeting to order

Mayor Johnson called the meeting to order at 6:00 p.m.

2. Roll call

Members present: Mayor Brad Johnson, Councilors Tom Cook, Mike Erickson, Mike Hoekstra, and Mark Holten

Staff Present: City Administrator Bonnie Ritter, and Public Works Supervisor Jeremy Ketcher

3. Discussion on policy for Public Works boots purchased by the City

Cook stated that the City paid \$350 each for three pairs of chainsaw safety boots and a policy should be considered that would depreciate these boots over their lifetime and if the employee leaves the City within that lifetime they pay back the undepreciated portion to the City.

After discussion it was the consensus of the majority of the Council that it's not reasonable to have the Public Works employees buy the personal protective equipment that the City is requiring them to have.

4. Discussion on employee performance evaluation form/process

There were sample evaluation forms in the packet for a "360 degree" performance evaluation, along with other samples supplied by the League of Minnesota Cities. It was general consensus to have a 360 degree evaluation for the City Administrator and a variation of one of the League samples will be used for other employees. The City Administrator will revise those as directed and they will be reviewed at a future workshop.

5. Discussion on goals and objectives for the City Administrator

It was previously discussed that the goals and objectives of the City Administrator will tie in with the Comprehensive Plan update, that will spell out the goals and objectives of the City as a whole. Cook stated that the City Council should agree on some goals for the City before the completion of the Comp Plan. Holten stated that the Comp Plan is a formal process and the Council needs to have strategies and tactics to accomplish goals, i.e., a 20-year road plan. He suggests the Council receive input from the City Administrator and Public Works Supervisor on a 20-year plan, along with the associated fiscal strategies.

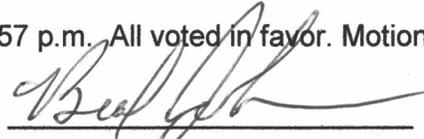
Johnson suggested a separate workshop for setting goals and objectives. Ritter gave the Council a summary of the projects on her plate now, and hopes to have them completed this year.

6. Adjourn

MOTION by Erickson, seconded by Holten to adjourn at 6:57 p.m. All voted in favor. Motion carried.



Attest: Bonnie Ritter, City Administrator



Mayor Brad Johnson