



City of Greenfield
7738 Commerce Circle
Regular Council Meeting Agenda
April 30, 2024
7:00 P.M.

**Public Comment: To address the Council, speakers are asked to sign in and will be heard in the order of sign-up. Public comments shall be made at the podium with a three-minute time limit per speaker. Please begin by stating your name and address.*

	Page
1. Call Meeting to Order	
2. Pledge of Allegiance	
3. Roll Call - Mayor Johnson, Councilors Bronczyk, Klawitter, Roehl and Workcuff	
4. Approval of Agenda	
5. Discussion/Action Items	
A. Approve Resolution No. 24-23: Accepting Plans and Specifications and Odering Advertisement for Bids for the Improvement of Greenfield Road	2-3
B. Approve Resolution No. 24-24: Ordering the Improvement of Greenfield Road	4
6. Adjourn	

MEMORANDUM

TO: Margaret Webb, City Administrator

FROM: Ronald J. Wagner, PE
City Engineer

DATE: April 30, 2024

RE: Greenfield City Council Meeting
Greenfield Road Reconstruction Project Update

The Greenfield Road Reconstruction Project will result in assessments of properties benefitted by the project.

As required by Chapter 429 for Special Assessments, a Feasibility Report has been prepared by Hakanson Anderson and was received by City Council at the February 6, 2024 meeting. Also as required by the assessment process, a Public Hearing took place February 6, 2024 to receive public input regarding the proposed project.

Plans and Specifications have now been prepared to go out for bid for the project. Plans and specifications have been reviewed by the State Aid office and Hennepin County as the sponsor, and we are bringing them back to the City for Council approval. The Council approvals are required due to the state funding the City has received. Once the City has authorized advertisement for bids, an advertisement for bids will be placed in the designated newspaper, on the City's website, and on the QuestCDN website. The timeline would then be to advertise for a minimum 3 weeks, open bids May 28, and have those bids to the City Council for review and award the contract at the Council meeting on June 4. All bids will be received via QuestCDN's online bidding service.

The plans and specifications are for over 3.5 miles of reconstructing Greenfield Road from Trunk Highway 55 at the south end to Woodland Trail (County Road 10) at the north end.

Once the bids are received and the contract awarded, construction will start with an expected completion date of August 31, 2025.

After the construction has been completed, City Council will hold an Assessment Hearing and Adopt Final Assessment Roll. It is preferred that construction be 100% complete with all the construction costs totaled prior to this.

Our latest Project Cost Estimate for the project is \$5,292,342. This compares to our Feasibility Report estimate of \$5,362,359.

**CITY OF GREENFIELD
RESOLUTION NO. 24-23**

**RESOLUTION ACCEPTING PLANS AND SPECIFICATIONS AND ORDERING
ADVERTISEMENT FOR BIDS FOR THE IMPROVEMENT OF STREETS WITHIN
GREENFIELD, MN CONSISTING OF GREENFIELD ROAD**

WHEREAS, pursuant to a request from the council, Hakanson Anderson has prepared plans and specifications for the Greenfield Road Reconstruction Project consisting of Greenfield Road.

NOW, THEREFORE, BE IT RESOLVED, by the City Council of the City of Greenfield, Minnesota:

1. Such plans and specifications, dated April 25, 2024, a copy of which is attached hereto and made a part hereof, are hereby approved.
2. The City Clerk shall prepare and cause to be inserted in the official paper and on-line QuestCDN an advertisement for bids for a minimum of three weeks the making of such improvement under such approved plans and specifications. The advertisement shall be published and specify the work to be done, shall state that bids will be received electronically, shall be publicly opened at City Hall at 2:00 PM, May 28, 2024, on-line using QuestCDN, will then be reviewed, and will be considered by the Council at 7:00 p.m., June 4, 2024, at the council meeting in Council chambers of the City Hall. Any bidder whose responsibility is questioned during consideration of the bid will be given an opportunity to address the Council on the issue of responsibility. No bids will be considered unless filed electronically via QuestCDN and accompanied by a cash deposit, cashier's check, bid bond or certified check payable to the City for five (5) percent of the amount of such bid.

Adopted by the Greenfield City Council on April 30, 2024

Brad Johnson, Mayor of Greenfield

Attest: Margaret Webb, City Administrator-Clerk

**CITY OF GREENFIELD
RESOLUTION NO. 24-24**

**RESOLUTION ORDERING IMPROVEMENT FOR THE STREETS WITHIN
GREENFIELD, MN CONSISTING OF GREENFIELD ROAD**

WHEREAS, a resolution of the city council adopted the 16th day of January 2024, fixed a date for a council hearing on the proposed improvement of Greenfield Road from Woodland Trail (County Road 10) to Trunk Highway 55, and

WHEREAS, ten days' mailed notice and two weeks' published notice of the hearing was given, and the hearing was held thereon on the 6th day of February 2024, at which all persons desiring to be heard were given an opportunity to be heard thereon,

NOW, THEREFORE, BE IT RESOLVED, by the City Council of the City of Greenfield, Minnesota:

1. Such improvement is necessary, cost-effective, and feasible as detailed in the feasibility report.
2. Such improvement is hereby ordered as proposed in the council resolution adopted 6th day of February 2024.
3. The city's planning commission has reviewed the proposed capital improvement and reported in writing to the Council its findings as to compliance of the proposed improvement with the comprehensive municipal plan.
4. Hakanson Anderson is hereby designated as the engineer for this improvement and has prepared plans and specifications.
5. The city council declares its official intent to reimburse itself for the costs of the improvement from the proceeds of tax exempt bonds.

Adopted by the Greenfield City Council on April 30, 2024

Brad Johnson, Mayor of Greenfield

Attest: Margaret Webb, City Administrator-Clerk