

**CITY OF GREENFIELD  
PARKS COMMISSION MEETING MINUTES  
May 27, 2020**

The Parks Commission met in regular session on Wednesday, May 27, 2020 at 6:30 p.m. in the council chambers at 7738 Commerce Circle.

**1. Call to order**

Chair Mastel called the May 27, 2020 meeting to order at 6:32 p.m.

**2. Roll Call**

Members Present: Chair Brian Mastel, Ben Vandeputte, Ben Lindaman, Sally Smith

Members Absent: Anne Wittnebel

Others present: Administrative Assistant Paula Mead

**3. Approval of Agenda**

MOTION by Smith, seconded by Lindaman to approve the agenda. All voted in favor. Motion carried 4-0.

**4. Approval of Minutes of the February 26, 2020 Meeting**

MOTION by Vandeputte, seconded by Mastel to approve the February 26, 2020 meeting minutes. All voted in favor. Motion carried 4-0.

**5. Discussion**

**a. Serve Day – May 16, 2020 was moved to September**

Serve Day was cancelled in May and will possibly be rescheduled in September. City of Greenfield wants to thank Sally Smith and her daughter for planting the flowers in the park planters. The entrance sign areas will be weeded and mulch added by Public Works. Staff will keep commissioners up to date on any changes.

**b. Arbor Day – Cancelled / no trees were purchased**

Arbor Day and the tree order were cancelled. Public Works suggested purchasing a dozen trees to plant in the park nursery with the money that was not spent. There are 3 maple/oak trees still alive and about 20 spruce trees. This is about 1/3 of 2019 Arbor Day plantings. Mastel suggested the tree purchase be moved to discussion this fall.

**c. Walking Path Update**

Bury's is working with the City Engineer to finish the walking path and get COG pricing on hydroseeding. Bury's also stated they have seen unauthorized vehicles on the path which has hurt the condition of the path. Lindaman stated he is very disappointed in the shape of the walking path. The path in some areas is not flat, has holes that hold water, the edges need work. He also stated he had an outside party give the same feedback without knowing the Lindaman was on the Parks Commission. Vandeputte said the path is short on gravel, uneven and the engineer should have held back some of the cost to get them to finish the job. Vandeputte said the seed should be addressed after the path is acceptable. Staff will follow up for next meeting.

**d. Electricity and Water in the Park**

Vandeputte contacted Xcel to get us a quote on installing electricity to the Park. Xcel and Wright Hennepin were giving us conflicting information on whose jurisdiction the park is in. It is Xcel's area and we are working with Xcel to get a quote to provide electricity.

**e. Night to Unite – August 4, 2020**

Staff advised Park Commissioners that the Mayor and City Council would like to keep the Night to Unite on the calendar and move forward with this event. Staff will continue to invite the usual participants; being the sheriff, fireman, helicopter and royalty. Face painter and Balloon artist have been reserved but there has been no communication if the process needs to be changed for the COVID 19 requirements. Requesting donations will be discussed as the event gets closer.

**f. Park Signage**

The Park needs signage to keep motorized vehicles off of the gravel path. Mastel asked if there are Park rules or should some be adopted. Signage could include the Park Rules instead of individual signs. The no dogs in the baseball field signs are being ignored. Boulders or posts may assist around the park to keep the unauthorized vehicles off of the path. Commissioners will bring back sign and rule samples to the next meeting

**g. Trees**

Public Works has checked out the trees. Public Works thinks the root ball ropes should be cut. The trees may have been planted too deep. One spruce on the outfield is still crooked. Vandeputte stated all the trees look like they have leafed out this spring. City Planner will be meeting with the City Administrator to review the trees, plantings and irrigation by the entrance sign the beginning of June. Staff will report updates at the next meeting. Vandeputte stated trees need to be watered regularly. Staff will remind Public Works.

**h. RAAA Baseball/Field Prep**

Mastel stated that RAAA has canceled the 2020 youth baseball league games. Mastel asked that the field be dragged and the bases be put out for pick-up games. RAAA will not be making a donation this year as they will not be using the fields for organized sports. Mastel asks that Public Works keep the field maintenance up this summer without the regular use of the field.

**6. Newsletter Article**

Lindaman will get a draft to Staff in the next couple of weeks for the summer newsletter.

**7. Comments/Reports from Staff**

**a.** Park dedication fund balance is \$ 78,592.49. Updated signage has been ordered for the two Greenfield entrance signs, cost is about \$650. Flags were replaced at the park.

Lindaman asked to have the basketball court and soccer goals be added to next month's agenda to discuss next steps. Staff will check with the spring grant deadline from Hennepin County for next month's discussion.

**8. Adjourn.**

MOTION by Lindaman, seconded by Vandeputte to adjourn at 7:15 p.m. All voted in favor.  
Motion carried 4-0.



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Paula Mead, Administrative Assistant



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Chair Brian Mastel