

**CITY OF GREENFIELD
PARKS COMMISSION MEETING MINUTES
June 24, 2020**

The Parks Commission met in regular session on Wednesday, June 24, 2020 at 6:30 p.m. in the council chambers at 7738 Commerce Circle.

1. Call to order

Chair Mastel called the June 24, 2020 meeting to order at 6:30 p.m.

2. Roll Call

Members Present: Chair Brian Mastel, Ben Vandeputte, Ben Lindaman, Anne Wittnebel

Members Absent: Sally Smith

Others present: Administrative Assistant Paula Mead

3. Approval of Agenda

Mastel moved to add 5 i. Baseball Field Usage to the agenda. MOTION by Vandeputte, seconded by Wittnebel to approve the agenda as amended. All voted in favor. Motion carried 4-0.

4. Approval of Minutes of the May 27, 2020 Meeting

MOTION by Wittnebel, seconded by Vandeputte to approve the May 27, 2020 meeting minutes. All voted in favor. Motion carried 4-0.

5. Discussion

a. Walking Path Update

City Engineer has been working with Bury's on the walking path. Bury's was back out there in early June. They have billed us for additional gravel and seeding. City Engineer is checking the bids and is discussing the additional gravel cost. Vandeputte said it looks better from the road. None of the Parks Commissioners have been out there since the additional work. Staff will update Commissioners at the next meeting.

b. Trees and Plantings Update

City Administrator is working with staff from our City Planner's office. HKGI staff provided a punch list for Autumn Ridge regarding the mature trees planted last fall. Staff will contact them to keep the project moving. The plantings by the sign will be replaced in the fall and drainage in that corner will be addressed. HKGI staff stated the trees in the tree nursery look good. There are 15 oaks, 6 maples and 20 evergreens that are alive and growing. She recommended the maples and oaks be moved out of the nursery this fall to places around the park. Once replanted, they will need to be watered twice a week until frost.

Interpretive Sign will be installed in the park near the welcome sign.

c. Parking Lot Changes

Public Works has not started this project yet. Update to follow. Mastel stated the timeline for the parking lot extension is not as important this summer with no baseball games scheduled there.

d. Electricity in the Park

Xcel called with a \$25,000 estimated quote to bring electricity to the park from the corner of Rebecca Park Trail and Greenfield Road. Staff summarized the future developments in that area of the city. Vandeputte suggested ordering electricity to the park be tabled until the lots to the south are built and get electricity. Xcel will either come down Greenfield Road or give this area to Wright Hennepin Coop. Currently the two houses on the east and south side of Greenfield Road receive service from Wright Hennepin Coop.

Vandeputte suggested we design the electricity plan at the park in readiness for installation. Staff will locate a map-to-scale for this discussion at the next meeting. Wittnebel will reach out to the contact for the future well installation to give him an update on project timing.

e. Night to Unite – August 4, 2020

Mayor Johnson and City Council recommends Greenfield proceed with the August event if the vendors can still attend. Hennepin County has been contacted and they reported the event would need to be handled like outdoor restaurant seating. COG would need to take names and numbers the night of the event in case an exposure needs to be reported to attendees. Masks are required for servers and six-foot social distancing would need to be maintained. These requirements could change. Staff is waiting for Veolia to advise us of their planned attendance. Face painter and animal balloon artist are still willing to participate. Hennepin Co Sheriff's office has also agreed to attend if held in August. We may want to rent wash stations for the event. Staff will check pricing and availability for the wash stations.

Mastel, Vandeputte and Lindaman are comfortable serving at this event. Wittnebel is unable to attend. Mastel offered to assist Staff with planning and logistics.

f. Park Rules and Signage

Staff reported Public Works has ordered and will install two additional No Motorized vehicles in the park signs. There is already one in the north parking lot. The signs will be installed at the two path entrances off of the south parking lot. Mastel shared a sign from Rockford's park with a few park rules. Staff will edit sign for Greenfield and get pricing. Wittnebel asked how enforcement works at the park. Mastel thought with the signs, fellow park visitors might point out the signs to the offenders. Mastel also pointed out that some parks use landscaping to funnel people into the park through the entrances so visitors can read signs prior to using the park. MOTION by Vandeputte, seconded by Lindaman to allocate up to \$500 for additional Park Rule signs for installation in the park. All voted in favor. Motion carried 4-0.

g. Baseball Field Scoreboards

Table the purchase of scoreboards until early 2021 but include them on future electricity location plan.

h. Basketball / Soccer / Hand Sanitizer

Basketball court pricing was reviewed. Full court versus half court was discussed. Lindaman said half court could be installed first with additional court added at a later date. Court size will be 54 x 51 with three basketball hoops installed. Mastel will go back to Hanover Athletic Association/RAAA to confirm basketball hoop donation. Vandeputte suggested the non-adjustable, commercial warranty, galvanized poles – Hercules Diamond Basketball hoops. Vandeputte stated the bolt sets are usually sent ahead for installation with the cement. Staff will reach out for proposals.

MOTION by Vandeputte, seconded by Lindaman to purchase and install a half court basketball court with three hoops, project not to exceed \$30,000. All voted in favor. Motion carried 4-0. Staff will go to Council for approval of this project.

Vandeputte also suggested we install the garbage can/restroom pad near the south parking lot as long as we were doing the cement work. This pad would be 12 x 10 feet and should not add much cost to the project.

i. Baseball Field Usage

Mastel asked staff if COG has been contacted about field usage. Staff informed the Commission that there are two groups that have reserved the field for practice Monday and Wednesday nights. We have an internal calendar to keep track of usage. Staff will email the schedule to Mastel and he will add the information to the RAAA calendar.

6. Comments/Reports from Staff

a. Park dedication fund balance is \$ 78,600. Staff reported there are currently a couple of developments in discussion but no projected funds for Park Dedication Fund in the next quarter. Staff reported on the city internet/broadband survey; over 350 replies to date. Survey is open through the end of the month and then a volunteer committee will review resident's concerns and make some recommendations to Council.

7. Adjourn.

MOTION by Lindaman, seconded by Wittnebel to adjourn at 7:54 p.m. All voted in favor. Motion carried 4-0.



Paula Mead, Administrative Assistant



Chair Brian Mastel