



7738 Commerce Circle  
Parks Commission Meeting Agenda  
February 28, 2024  
6:30 p.m.

1. **Call Meeting to Order**
2. **Roll Call: Chair Brian Mastel, Ben Lindaman, Ben Vandeputte, Ann Wittnebel and Jared Anderson**
3. **Amend Chair and Vice-Chair appointments (Chair is limited to two consecutive years)**
4. **Approval of Agenda**
5. **Approval of Minutes of January 24, 2024 Meeting**
6. **Discussion**
  - a. **Update on Ballfield**
  - b. **Repair the Memorial**
  - b. **Update on Project List**
8. **Comments/Reports from Staff**
  - a. **Fund balance**
10. **Adjourn**



**CITY OF GREENFIELD  
PARKS COMMISSION MEETING MINUTES  
January 24, 2024**

The Parks Commission met in regular session on Wednesday January 24,2024, at 6:30 p.m. in the council chambers at 7738 Commerce Circle.

**1. Call to Order**

Chair Mastel called the January 24, 2024, meeting to order at 6:30 p.m.

**2. Roll Call**

Members Present: Chair Brian Mastel, Ben Vandeputte, Anne Wittnebel, Jared Anderson

Members Absent: Ben Lindaman

Others present: City Administrator Margaret Webb, Administrative Assistant Jackie Riebel

**3. Appoint Chair and Vice Chair**

Chair Mastel offered to be the Chair for one more year. Motion by Anderson, seconded by Vandeputte. Motion carried 4-0. Vice-Chair Wittnebel will continue through 2024. MOTION by Mastel, seconded by Vandeputte. Motion carried 4-0.

**4. Approval of Agenda of January 24, 2024**

MOTION by Anne Wittnebel, seconded by Jared Anderson. Motion carried 4-0

**5. Approval of Minutes of the October 25, 2023 Meeting** Motion by Anderson, seconded by Wittnebel. All voted in favor. Motion Carried 4-0.

**6. Approval of Calendar.**

MOTION by Vandeputte to approve 2024 calendar, seconded by Anderson. Motion carried 4-0.

**7. Discussion**

**a. Baseball RAAA** – We (Parks) did not receive a Hennepin County grant. Mastel will reach out for feedback as to why. RAAA received a Twins grant for \$50,000. Next steps will have Council except the donation. Anderson reiterated monies: \$70,000 = \$50,000 grant + \$20,000 in fund.

Sponsorship or donation (signage and fencing) okay for parks. The City needs to acknowledge the donations.

Parks will continue to look for more grants.

**b. Trees** – Staff has four vendors and will find out final costs hopefully at next meeting. Will go with lowest bid.

**C. Goals and Priorities:** Chair Mastel had updated 2024 document. Repair/update the Memorial Garden. Expanding the parking lot (in the near future) was discussed. Big Ideas: ball field, shade trees and the Memorial.

Discussion for February agenda: Repair Memorial, 2 Lake accesses: does Parks need to do anything with them.

**8. Newsletter Articles – Assign writing schedule for 2024.** Will discuss assignments at February's meeting.

**8. Fund Balance** Park Dedication fund is at \$183,727. \$10,000 dedicated to trees,

**9. Comments/Reports from Staff**

**a. Fund Balance: \$183, 727. \$10,000 trees and \$25,000 Ballfield**

**8. Adjourn.** MOTION by Vandeputte, seconded by Wittnebel to adjourn the meeting at 7:12p.m. All voted in favor. Motion carried 4-0.

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Chair Brian Mastel

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Margaret Webb, City Administrator

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