



City of Greenfield
Regular City Council Meeting
Request for Council Action
September 15, 2020

TO: Honorable Mayor and Council Members
FROM: Margaret Webb, City Administrator
SUBJECT: Adopt Resolution 20-34 Adopting 2021 Preliminary General Fund Budget and Certifying 2021 Preliminary Levy

INTRODUCTION

The City Council is asked to refer to the 2021 General Fund Budget documents are provided. The City is required to certify the proposed 2021 Preliminary General Fund Budget to the County Auditor by September 30, 2020.

DISCUSSION

Council and staff have held several work sessions regarding the 2021 General Fund Budget.

The budget being put is what staff feels is the need to operate the city for 2021. Staff does not anticipate additional cuts. The City is not legally allowed to make changes that would increase the budget after September 30, 2020.

The City Council and Staff will continue to review the budget through October and November and incorporate changes into the final budget to be acted on at the December 1, 2020 City Council Meeting. At this meeting the City Council will also allow for public comment before the adoption of the final budget.

BUDGET IMPACT

This item sets the 2021 preliminary General Fund Budget and the proposed property tax levy collectible in 2021.

ACTION REQUESTED

Adopt Resolution 20-34 certifying the preliminary property tax levy collectible in 2021, the proposed 2021 General Fund Budget and setting the public meeting date allowing for public input on December 1, 2020 at 7:00 p.m. at Greenfield City Hall.

EXPENDITURES

Description	2017 Actual	2018 Actual	2019 Actual	2020 Budget	2020 YE Estimate	2021 Proposed	% Change '20 Bud. to '21 Prop.	% Change '20 Bud. to '21 Prop.	Comments on proposed 2021
Mayor and City Council									
City Council Pay	19,525	18,750	19,200	19,200	19,200	19,200	0	0.0%	
PERA Contributions	780	600	780	780	780	780	0	0.0%	
FICAMedicare Contributions	1,346	1,434	612	1,469	1,469	612	(857)	-58.3%	
Workers Comp Premiums	63	58	60	62	71	60	(2)	-3.2%	
Conferences & Training	402	30	480	60	550	30	(30)	-50.0%	2020 Newly Elected Officials: LMC Mayor Membership Dues, 2021 LMC Mayor Dues
Office Equip and Furnishings	0	0	0	0	0	0	0	0.0%	2022 \$500/council towards electronic packets
	22,116	20,872	21,132	21,571	22,070	20,682	(889)	-4.1%	
Administration									
Full-Time Employees - Regular	172,012	179,347	159,138	175,307	178,745	191,342	16,035	9.1%	5.5%, 4.56%
Part Time Pay	0	0	193	0	0	0	0	0.0%	
PERA Contributions	12,901	13,451	11,775	13,148	13,641	14,351	1,203	9.1%	
FICAMedicare Contributions	12,656	13,378	12,631	13,411	13,914	14,638	1,227	9.1%	
Health Insurance	20,792	20,557	16,381	30,474	30,474	34,452	3,978	13.1%	
Dental Insurance	1,520	1,687	1,612	1,687	1,687	1,737	50	3.0%	No increase 2020, 2021 Actual Rate Not Until December
Life/AD&D/STD	931	615	1,748	1,919	1,919	1,919	0	0.0%	2021 Estimate is Flat, No Actual until December
Unemployment Benefit Payments	1,406	0	25	0	50	0	0	0.0%	
Workers Compensation Premiums	1,082	1,266	1,031	1,062	974	1,094	32	3.0%	
Conferences and Training	823	403	1,201	650	15	650	0	0.0%	2020 COVID No Training, 1 MCFOA & Misc. Training
	224,124	230,704	205,735	237,658	241,419	260,183	22,525	9.5%	
General Office									
Office Supplies	2,467	2,576	3,778	1,800	1,500	1,500	(300)	-16.7%	
Other Professional Services	945	0	0	500	727	600	100	20.0%	2020 Special Assessment Certification Fees
Computer Services	9,645	10,442	12,428	10,850	11,000	11,500	650	6.0%	IT Services, Annual Support, Banyon, Laserfiche, Office 365,
Postage	2,292	2,154	919	1,000	1,500	1,200	200	20.0%	Postage Meter 2020 Internet Survey Postcard
Printing-Nwstr-LitB-CopyOver	2,008	2,124	750	1,000	1,000	1,000	0	0.0%	TNT Mailing/Color Copies
Public/Legal Notices	1,825	1,258	1,161	500	500	500	0	0.0%	
Insurance-Liability	6,420	5,887	5,067	5,419	5,609	5,609	190	3.5%	
Equipment Repairs & Maint	342	342	342	342	342	342	0	0.0%	Copier maintenance
Equipment Leases	312	312	312	312	312	312	0	0.0%	Postage meter lease
Dues & Subscriptions-LMC Due	3,074	3,132	3,185	3,237	3,237	3,237	0	0.0%	League dues
Dues & Subscriptions-Chamm/MCFOA	160	320	300	300	215	300	0	0.0%	Chamber&expo-MGFOA-MCFOA
Dues & Subscriptions-Watershed	0	1,603	0	0	0	0	0	0.0%	
Office Equip & Furnishings	360	0	7,195	13,125	13,000	0	(13,125)	-100.0%	2020 Server & Misc Needed Upgrades
	29,849	30,150	35,437	38,385	38,942	26,100	(12,285)	-32.0%	
Elections									
PT Pay-Council/PW-Judge/Comm	0	1,070	0	1,700	1,900	0	(1,700)	0.0%	2020 Extra Election, Primary, General
Office Supplies	0	604	138	150	105	0	(150)	0.0%	
Operating Supplies	151	364	143	840	(500)	0	(840)	0.0%	2020 Reimbursement for PNP
Public/Legal Notices	0	719	694	695	695	0	(500)	0.0%	
Equipment Leases	845	2,757	975	3,885	2,200	695	(3,190)	-82.1%	

EXPENDITURES

Description	2017		2018		2019		2020		2020 YE		2021		\$ Change		% Change		Comments on proposed 2020
	Actual	Budget	Actual	Budget	Actual	Budget	Estimate	Proposed	'19 Bud. to '20 Prop.	'19 Bud. to '20 Prop.							
Finance																	
Auditing & Acctg Services	33,538		33,111		30,368		32,000	32,000	2,000	6.7%	Abdo & BergenKDV						
Payroll Services	2,664		2,836		1,950		1,820	1,800	0	0.0%	ADP						
Misc. Service Charges	364		1,628		997		500	600	0	0.0%	Bank charges/wire fees						
Assessing	36,565		37,575		33,315		34,320	34,400	2,000	6.2%							
Assessing	35,000		35,575		35,868		35,800	36,000	200	0.6%	Contract Ends 2020, 4 year contract coming soon						
Legal Services	35,000		35,575		35,868		35,800	36,000	200	0.6%							
Legal Fees	28,409		15,903		18,334		20,000	20,000	0	0.0%	2020 Ordinance Updates & Assessment Policy						
Planning and Zoning	28,409		15,903		18,334		20,000	20,000	0	0.0%							
PT Pay-Council/PW/Judge/Comm	390		420		540		1,800	270	(1,260)	-70.0%	Based on 5 members						
FICAMedicare Contributions	30		32		34		138	28	(104)	-75.4%							
Workers Comp Premiums	82		76		78		83	74	(9)	-10.8%							
Planning	9,287		26,605		38,147		10,000	28,000	5,000	50.0%	2020 Misc. Planning, Ag Preserve, Broadband, 2021 Misc Planning						
Comp Plan/Update	0		0		1,935		15,000	0	(15,000)	-100.0%	2020 Comp Plan Ord Changes						
Public/Legal Notices	127		87		0		100	100	(100)	-100.0%							
General Government Buildings	9,916		27,220		40,734		27,121	43,468	15,648	-42.3%							
Operating Supplies	430		287		65		250	250	0	0.0%							
Contracted Materials/Services	2,907		27,613		519		225	200	(25)	-11.1%	Adam's Pest Control						
Telephone	4,733		4,833		5,164		4,950	5,700	7,050	142.4%	2020 Internet Increase, 2021 Increase to required internet to support the IT & Phone Support						
Insurance - Liability	1,883		1,992		1,650		1,767	2,500	733	41.5%							
Electric	4,945		4,834		2,743		4,797	3,600	(1,197)	-25.0%							
Gas - Natural	3,609		4,616		2,932		3,738	3,000	(738)	-19.7%							
Refuse Disposal	557		508		591		600	600	0	0.0%	City Hall Commercial						
Security Systems	481		947		499		310	400	90	29.0%							
Building Repairs & Maint	5,627		8,825		7,525		33,500	730	0	0.0%	2020 Bldg Repair Front Ent. General Work(\$24,200) Roof(\$2,800), Cleaning, Mats(\$6,600), Grad. Pave Pkg Lot (\$26,900)						
General Engineering	25,173		54,455		21,688		50,137	33,500	56,050	11.8%							
Engineering Services	10,903		7,475		40,258		6,000	58,000	0	0.0%	2020 General and Road Assess. Project to be collected later						
Police	10,903		7,475		40,258		6,000	58,000	0	0.0%							
Contracted Services	78,731		101,370		165,432		168,740	173,711	8,441	5.0%	2020 \$79.32/hr 6 hrs., 2021 \$80.90/hr 6 hrs/day, 2022 Est. 2% \$82.52/hr 6hrs/day						
Fire	78,731		101,370		165,432		168,740	173,711	8,441	5.0%							
Contracted Materials/Services	192,794		219,145		225,375		227,370	219,840	(4,736)	-2.1%	2020 L=-86,467, H=39,851, R=93,521.55, 2021 L=-86,513, H=39,793.00, R=96,328.00(3% Est)						
Adult Corrections Room & Board	192,794		219,145		225,375		227,370	219,840	(4,736)	-2.1%							
Contracted Materials/Services	680		0		231		0	0	0	0.0%							
	680		0		231		0	0	0	0.0%							

EXPENDITURES

Description	2017	2018	2019	2020	2020 YE	2021	\$ Change	% Change	Comments on proposed 2020
	Actual	Actual	Actual	Budget	Estimate	Proposed	'19 Bud. to '20 Prop.	'19 Bud. to '20 Prop.	
Building Inspections									
Contracted Materials/Services	58,576	48,178	69,648	48,000	31,660	48,000	0	0.0%	2020(based on 15 new constructions), 2021 (based on 15 new constructions)
Emergency Management									
Electric	152	177	206	200	240	233	33	16.5%	
Equipment Repairs & Maint-Sirens	1,362	1,063	0	1,000	0	0	(1,000)	-100.0%	
Radios	0	2,298	1,124	1,044	1,104	1,137	93	8.9%	
Conferences and Training	196	168	10	0	0	0	0	0.0%	
	1,711	3,706	1,340	2,244	1,344	1,370	(874)	-38.9%	
Traffic Signals									
Electric	935	850	659	565	660	770	205	36.3%	
Equipment Repairs & Maint	0	0	2,103	0	0	0	0	0.0%	
	935	850	2,762	565	660	770	205	36.3%	
General Public Works									
Full-Time Employees - Regular	136,027	157,780	148,926	165,991	165,440	174,267	8,276	5.0%	5.5%, 4.56%
PT Pay	15,452	12,039	11,810	16,000	11,000	32,000	16,000	100.0%	2020 Short staffed only 1 FT Seasonal, 2021 Budgeting 2 FT Seasonal
PERA Contributions	10,549	11,996	11,334	12,449	12,408	13,070	621	5.0%	
FICAMedicare Contributions	10,593	12,730	11,927	12,699	12,656	13,331	632	5.0%	
Health Insurance	13,803	18,822	18,564	30,474	20,316	34,452	3,978	13.1%	
Dental Insurance	1,508	1,593	1,687	1,687	1,687	1,737	50	3.0%	No Increase 2020, 2021 Actual Rate Not Until December
Life/AD&D	195	246	1,911	1,912	1,912	1,912	0	0.0%	2021 Estimate is Flat, No Actual until December
Unemployment Benefit Payments	9	136	0	0	0	0	0	0.0%	
Workers Comp Premiums	14,460	13,738	13,773	14,150	12,796	13,180	(970)	-6.9%	
Operating Supplies	4,745	1,925	2,921	3,500	3,500	3,500	0	0.0%	
Fuel and Lubricants	18,730	19,377	22,078	25,000	18,000	25,000	0	0.0%	2019 Less Weather Events
Clothing	1,907	1,456	1,943	1,800	1,870	1,985	185	10.3%	
Signs	2,732	1,817	2,433	2,000	1,500	2,000	0	0.0%	Signs are aging & getting stolen, costs more to replace due to safety compliance
Telephone	752	748	749	840	749	900	60	7.1%	
Public/Legal Notices	931	445	800	300	160	300	0	0.0%	
Insurance-Liability	4,193	4,893	4,618	4,906	4,357	4,487	(419)	-8.5%	
Electric	158	204	210	250	221	250	0	0.0%	
Gas-Natural	996	1,114	1,098	2,000	1,350	1,500	(500)	-25.0%	
Recycling	2,770	2,971	4,238	4,000	2,000	4,000	0	0.0%	2020 No Clean Up Day & Illegal Dumping Disposal
Building Repairs & Maintenance	15,264	3,816	10,497	5,300	5,300	3,500	(1,800)	-34.0%	2020 Credit for WHE Efficiency Rebate & Pallet Racking, 2021 Overhead Crane & Hoist Insp., Furnace Insp. & Misc.
Vehicle Repairs & Maintenance	7,042	2,251	11,104	6,000	3,000	4,000	(2,000)	-33.3%	Misc. Aging Vehicle Emergencies
Equipment Repairs & Maint	24,065	22,564	21,770	33,000	33,000	33,000	0	0.0%	2020 Grader Tires \$14K Est., 2021 Sweeper Purchase (\$8,000), Western Star Tires(\$5,000 Est)
Conferences and Training	4,046	2,664	2,111	3,200	200	3,200	0	0.0%	2020 No Training COVID, 2021 New Employee, safety and snow plow training
Vehicle Registration	44	91	27	100	108	50	(50)	-50.0%	
Other Equipment	0	0	0	0	0	0	0	0.0%	
	290,972	295,416	306,529	347,558	313,530	371,621	24,063	6.9%	

EXPENDITURES

Description	2017	2018	2019	2020	2020 YE	2021	\$ Change	% Change	Comments on proposed 2020
	Actual	Actual	Actual	Budget	Estimate	Proposed	'19 Bud. to '20 Prop.	'19 Bud. to '20 Prop.	
Paved Streets									
Contracted Materials/Services	2,596	1,281	2,620	4,000	4,000	4,120	120	3.0%	2020 Street Sweeping & Cold Patching
Street Repairs and Maint	1,132	473	212	0	0	0	0	0.0%	
Seal Coating	42,554	45,000	0	46,500	50,880	47,900	1,400	3.0%	2020 enough to make progress. 2021 3% Est. Increase
Crack Sealing	39,693	41,033	0	59,106	59,122	60,896	1,790	3.0%	2020 1/2 City per Engineer Recommendation
Overlays/Patching	112,127	0	175,615	245,000	245,000	252,350	7,350	3.0%	2020 Engineer Recommendation less \$5,000 to unpaved hauling
Unpaved Streets	198,101	87,787	219,556	354,606	359,002	365,266	10,660	3.0%	
Engineering Fees	0	110	7303	0	63	0	0	0.0%	
Contracted Materials/Services	2,845	4,949	0	600	0	0	(600)	-100.0%	2022 Should Test Gravel Gravel Roads
Street Repairs and Maint	5,084	1,059	72,987	4,000	2,000	2,000	(2,000)	-50.0%	
Dust Control	39,764	34,896	34,628	40,000	34,771	40,000	0	0.0%	2021 Extra Road Traffic Wear & Tear
Gravel	61,440	25,500	32,779	36,050	36,050	37,132	1,082	3.0%	2021 Have to Purchase Gravel when we can as the pit will be closing sooner than later and the price will increase dramatically
Hauling Costs	0	30,919	16,681	41,050	29,029	41,000	(50)	-0.1%	2020 \$5,000 from Paved streets to here
Equipment Rental	3,725	1,850	5,610	7,500	7,500	7,500	0	0.0%	Cat Roller Rental-HC, Excavator
Ice and Snow Removal	112,859	99,283	169,988	129,200	109,413	127,632	(1,568)	-1.2%	
Materials	19,052	7,095	23,336	18,000	18,000	18,500	500	2.8%	2019 Over due to 2018 inv. In 2019 & CC Cut and we used more salt than allotted
Equipment Repairs and Maint	1,312	965	2,254	5,100	5,100	5,100	0	0.0%	2020 Extra Wheel Kits for plow & Cutting edges & Annually
Street Lighting	20,364	8,060	25,590	23,100	23,100	23,600	500	2.2%	
Electric	9,283	9,384	8,847	9,600	8,657	9,000	(600)	-6.3%	2021 Pass through Invoicing
Recycling	9,283	9,384	8,847	9,600	8,657	9,000	(600)	-6.3%	
Contracted Materials/Services	39,568	44,562	42,959	43,850	44,292	45,552	1,702	3.9%	5 year contract, collected from revenue
Weeds/Tree/Grass Control	39,568	44,562	42,959	43,850	44,292	45,552	1,702	3.9%	
Operating Supplies	3,817	2,327	4,651	6,500	4,581	8,000	1,500	23.1%	2021 same + Bucket Truck & Wood Chipper Rental
Parks and Recreation	3,817	2,327	4,651	6,500	4,581	8,000	1,500	23.1%	
Operating Supplies	1,393	1,005	1,407	1,500	1,200	1,500	0	0.0%	2020 \$500 Night to Unite 2021 \$500 Night to Unite
Fuels and Lubricants	1200	800	800	1,200	1,200	1,500	300	25.0%	
Chemicals	1032.5	1,436	0	2,000	0	0	(2,000)	-100.0%	2020 Chemicals & Labor Invoiced together
Contracted Materials/Services	3268.53	3,447	2,847	3,352	3,650	3,400	48	1.4%	2020 Refuse,Biff,Weed Control Labor & Chemicals
Public/Legal Notices	0	0	0	0	0	0	0	0.0%	
Insurance-Liability	1205	1,201	1,280	1,359	1,708	1,760	401	29.5%	
Electric	128	136	120	150	137	140	(10)	-6.7%	
Operating Transfers	8,227	8,025	6,454	9,561	7,895	8,300	(1,261)	-13.2%	
Transfers Out - PW Cap & Cap Impr F	15751		0		0		0	0.0%	
Transfer Out - General Cap. Equip.						103,838	103,838	0.0%	Assigned not Restricted
MSAH const and maint		0	0		0	0	0	0.0%	
CAM to Cap Impr Fund	15,751	0	0		0	103,838	103,838	0.0%	
TOTAL	1,455,268	1,390,779	1,702,838	1,843,851	1,803,054	1,988,522	144,671	7.8%	

REVENUES										City of Greenfield 2018 Bud		City of Greenfield 2020 Budget						
Description	2017 Actual	2018 Actual	2019 Actual	2020 Budget	2020 Year End Estimate	2021 Proposed	\$ Change '19 Bud. to '20 Prop.	% Change '19 Bud. to '20 Prop.	Comments on proposed 2020	Updated	11-27-19							
Property Taxes & General																		
1 Property Taxes - Current	1,161,562	1,278,950	1,341,565	1,648,616	1,603,415	1,793,185	144,569	8.8%										
2 Property Taxes - Delinquent	6,957	1,412	2,007	0	2,482	0	0	0.0%										
3 Fiscal Disparities	58,397	64,392	72,518	0	39,590	0	0	0.0%										
4 Aggregate Removal Taxes	0	0	0	0	0	0	0	0.0%										
5 Excess Tax Increments	0	0	0	0	0	0	0	0.0%										
6 Property Taxes - Penalties/Interest	1,113	1,562	184	0	3,129	0	0	0.0%										
7 State - Mkt Val Homestead Credit	7,683	7,788	7,537	0	0	0	0	0.0%										
9 State - PERA Rate Increase Aid	739	739	739	0	0	0	0	0.0%										
10 Forfeits	519	0	0	0	0	0	0	0.0%										
11 Interest Earnings	4,491	12,007	27,123	0	0	0	0	0.0%										
12 Refunds & Reimbursements	286	0	2,010	0	0	0	0	0.0%										
13	1,241,747	1,366,850	1,453,683	1,648,616	1,648,616	1,793,185	144,569	8.8%										
14	General Office																	
16 Liquor Licenses	500	700	6,904	4,700	1,400	4,700	0	0.0%										
17 Installation Licenses	423	1,510	600	0	300	0	0	0.0%										
18 Sign Permits	310	240	170	300	225	300	0	0.0%										
19 Overweight Permits	600	900	1,400	500	0	500	0	0.0%										
20 Sale of Copies & Maps	76	243	1	100	7	0	(100)	-100.0%										
21 Assessment Searches	325	800	1,450	700	1,000	700	0	0.0%										
22	2,234	4,393	10,525	6,300	2,932	6,200	(100)	-1.6%										
23	Planning and Zoning																	
25 Zoning and Subdivision	8,325	6,000	6,550	6,000	3,000	6,000	0	0.0%										
26	8,325	6,000	6,550	6,000	3,000	6,000	0	0.0%										
27	Police																	
28 Court Fines	2,565	2,057	4,055	4,000	4,000	4,000	0	0.0%										
29	2,565	2,057	4,055	4,000	4,000	4,000	0	0.0%										
30	2,565	2,057	4,055	4,000	4,000	4,000	0	0.0%										
31	Building Inspection																	
32 Building Permits	55,591	49,657	63,989	63,800	29,100	63,800	0	0.0%	2021 15 New Homes									
33 Plan Check Fees	30,173	23,894	35,766	28,000	16,257	28,000	0	0.0%										
34 Penalty Fees	650	0	94	0	300	0	0	0.0%										
35 Engineering Fees	0	22,900	0	0	0	0	0	0.0%										
36 Site Fees	0	0	0	0	0	0	0	0.0%										
37 Environmental Services	0	0	450	0	0	0	0	0.0%										
38 Fire/Place Permits	2,606	1,800	3,097	2,500	1,100	2,500	0	0.0%										
39 Plumbing Permits	4,285	3,035	4,922	4,500	3,000	4,500	0	0.0%										
40 Mechanical Permits	5,665	3,630	7,575	6,500	3,500	6,500	0	0.0%										
41 Building Permit Administ.	2,335	1,300	2,700	2,200	1,000	2,200	0	0.0%	2020 15 New Homes									
42	101,305	106,216	118,593	107,500	54,257	107,500	0	0.0%										
43																		

	Description	2017 Actual	2018 Actual	2018 YE Estimate	2019 Budget	2019 Adopted	\$ Change '19 Bud. to '20 Prod.	% Change '19 Bud. to '20 Prod.	Comments on proposed 2019
44	Emergency Management								
45	Siren Fees	2,127	3,168	2,852	7,500	6,000	(1,500)	-20.0%	
46		2,127	3,168	2,852	7,500	6,000	(1,500)	-20.0%	
47	General Public Works								
48	State - DOL Grant		0	0	0	0	0	0.0%	MSAH Funds
49	Insurance Reimbursement	12,305	0	0	0	0	0	0.0%	
50	Recycling Fees	2,752	2,865	2,430	2,500	2,500	0	0.0%	Clean Up Day
51		15,057	2,865	2,430	2,500	2,500	0	0.0%	
52	Paved Streets								
53	County CAM aid	0	0	37,717	0	0	0	0.0%	
54		0	0	37,717	0	0	0	0.0%	
55	Street Lighting								
56	Street Lighting Fees	11,261	9,750	11,075	11,385	11,385	0	0.0%	
57		11,261	9,750	11,075	11,385	11,385	0	0.0%	
58	Recycling								
59	County - Recycling Grant	8,225	6,948	6,207	6,000	6,000	0	0.0%	
60	Recycling Fees	37,463	37,838	39,033	43,850	45,552	1,702	3.9%	2020 Contract
61	Recycling Penalties	6,502	0	7,021	0	0	0	0.0%	
62		52,190	44,786	52,261	49,850	51,552	1,702	3.4%	
63	Parks and Recreation								
64	Rentals	0	200	0	200	200	0	0.0%	
65		0	200	0	200	200	0	0.0%	
66	Transfers In								
67	Operating Transfers In	6420	0	0		0	0	0.0%	
68	Use of Reserves	50	0	0		0	0	0.0%	
69	From Cap Impr Fund for Paved Streets	59000	0			0	0	0.0%	
70	Use of Restricted MSAH Trans. Funds	34794	0	0		0	0	0.0%	
71		100,264	0	0		0	0	0.0%	
72									
73	TOTAL	1,537,074	1,546,285	1,699,741	1,843,851	1,988,522	144,671	7.8%	
74		50		(1,713,636)		195,337	misc.revenues		144671.00
75				(13,895)					7.8%

Expenditure Summary

Expenditure Category	2020 Expense Budget	Increase/Decrease	2021 Expense Budget Proposed	% Change
Council	\$ 21,571.00	\$ (889.00)	\$ 20,682.00	-4.1%
Administration	\$ 237,658.00	\$ 22,525.00	\$ 260,183.00	9.5%
General Office	\$ 38,385.00	\$ (12,285.00)	\$ 26,100.00	-32.0%
Elections	\$ 3,885.00	\$ (3,190.00)	\$ 695.00	-82.1%
Finance	\$ 32,400.00	\$ 2,000.00	\$ 34,400.00	6.2%
Assessing	\$ 35,800.00	\$ 200.00	\$ 36,000.00	0.6%
Legal Services	\$ 20,000.00	\$ -	\$ 20,000.00	0.0%
Planning and Zoning	\$ 27,121.00	\$ (11,473.00)	\$ 15,648.00	-42.3%
General Govt Buildings	\$ 50,137.00	\$ 5,913.00	\$ 56,050.00	11.8%
General Engineering	\$ 6,000.00	\$ -	\$ 6,000.00	0.0%
Police	\$ 168,740.00	\$ 8,441.00	\$ 177,181.00	5.0%
Fire	\$ 227,370.00	\$ (4,736.00)	\$ 222,634.00	-2.1%
Building Inspection	\$ 48,000.00	\$ -	\$ 48,000.00	0.0%
Emergency Mgmt/Preparedness	\$ 2,244.00	\$ (874.00)	\$ 1,370.00	-38.9%
Traffic Signals	\$ 565.00	\$ 205.00	\$ 770.00	36.3%
General Public Works	\$ 347,558.00	\$ 24,063.00	\$ 371,621.00	6.9%
Paved Streets	\$ 354,606.00	\$ 10,660.00	\$ 365,266.00	3.0%
Unpaved Streets	\$ 129,200.00	\$ (1,568.00)	\$ 127,632.00	-1.2%
Ice and Snow Removal	\$ 23,100.00	\$ 500.00	\$ 23,600.00	2.2%
Street Lighting	\$ 9,600.00	\$ (600.00)	\$ 9,000.00	-6.3%
Recycling	\$ 43,850.00	\$ 1,702.00	\$ 45,552.00	3.9%
Weed/Tree/Grass Control	\$ 6,500.00	\$ 1,500.00	\$ 8,000.00	23.1%
Parks and Recreation	\$ 9,561.00	\$ (1,261.00)	\$ 8,300.00	-13.2%
		\$ -		
Operating Transfers/to Other Funds		\$ 103,838.00	\$ 103,838.00	0.0%
MSAH road construction & maintenance	\$ -	\$ -	\$ -	0.0%
CAM to Capital Impr. Fund	\$ -	\$ -	\$ -	0.0%
		\$ -		
Totals	\$ 1,843,851.00	\$ 144,671.00	\$ 1,988,522.00	7.8%

Annual Debt Service Levy Totals	Total Debt	Debt Reduction
2019	\$ 398,907.50	
2020	\$ 390,407.50	\$ (8,500.00)
2021	\$ 286,570.00	\$ (103,837.50)
2022	\$ 59,420.00	\$ (227,150.00)
2023	\$ 57,990.00	\$ (1,430.00)
2024	\$ 61,560.00	\$ 3,570.00

Revenue Summary

Revenue Category	2020 Revenue Budget	Increase/Decrease	2021 Revenue Budget Proposed	% Change
Property Taxes & General	\$ 1,648,616.00	\$ 144,569.00	\$ 1,793,185.00	8.8%
General Office	\$ 6,300.00	\$ (100.00)	\$ 6,200.00	-1.6%
Planning & Zoning	\$ 6,000.00	\$ -	\$ 6,000.00	0.0%
Police	\$ 4,000.00	\$ -	\$ 4,000.00	0.0%
Building Inspection	\$ 107,500.00	\$ -	\$ 107,500.00	0.0%
Emergency Management	\$ 7,500.00	\$ (1,500.00)	\$ 6,000.00	-20.0%
General Public Works	\$ 2,500.00	\$ -	\$ 2,500.00	0.0%
Street Lighting	\$ 11,385.00	\$ -	\$ 11,385.00	0.0%
Recycling	\$ 49,850.00	\$ 1,702.00	\$ 51,552.00	3.4%
Parks & Recreation	\$ 200.00	\$ -	\$ 200.00	0.0%
MSAH road construction & maintenance	\$ -	\$ -	\$ -	0.0%
CAM to Capital Impr. Fund	\$ -	\$ -	\$ -	0.0%
		\$ -		
Totals	\$ 1,843,851.00	\$ 144,671.00	\$ 1,988,522.00	7.8%

Greenfield - Tax Capacity and Levy Change from 2008-2021						
	Tax Capacity	Tax Capacity Rate	% Tax Rate Change from previous year	Total Levy	% Levy Change from previous year	Levy-Fiscal Disparity
2021	5,764,585	33.19%	-9.55%	2,024,785	2.3%	1,912,983
2020	5,121,758	36.69%	5.94%	1,979,216	12.4%	1,879,056
2019	4,822,158	34.63%	-2.19%	1,760,862	3.5%	1,669,632
2018	4,571,982	35.41%	1.51%	1,700,576	8.3%	1,618,715
2017	4,280,874	34.88%	3.08%	1,569,630	3.8%	1,493,270
2016	3,987,960	35.99%	2.89%	1,511,699	2.0%	1,435,266
2015	3,788,808	37.06%	2.12%	1,481,747	4.1%	1,403,948
2014	3,565,714	37.86%	-5.11%	1,422,990	3.4%	1,350,002
2013	3,634,951	36.02%	-8.97%	1,376,387	3.5%	1,309,265
2012	3,813,824	33.06%	-10.80%	1,330,007	1.3%	1,260,609
2011	4,183,492	29.83%	-18.70%	1,312,875	2.8%	1,247,961
2010	4,820,000	25.13%	5.95%	1,277,737	-7.1%	1,211,290
2009	4,924,382	26.72%	-5.19%	1,375,633	6.8%	1,315,774
2008	4,848,819	25.41%		1,288,000		1,231,718
**2021 is Estimated						
F6 = Impact to residents						
						8/20/2020

**CITY OF GREENFIELD
RESOLUTION NO. 20-34**

**A RESOLUTION CERTIFYING
PRELIMINARY PROPERTY TAX LEVY COLLECTIBLE 2021,
PROPOSED 2021 GENERAL FUND BUDGET, AND
SETTING PUBLIC MEETING DATE, TIME AND LOCATION**

WHEREAS, a Preliminary Budget has been prepared by the City Administrator and presented to the City Council for review; and

WHEREAS, the City Council is required to establish a Preliminary Property Tax Levy and Proposed General Fund Budget prior to September 30, 2020, for Tax Payable in 2021.

NOW, THEREFORE BE IT RESOLVED by the City Council of the City of Greenfield, Minnesota, that the following sums of money be certified as the Preliminary Property Tax Levy Collectible 2021, upon the properties in the City of Greenfield:

General Fund	\$ _____
Debt Service	\$231,600
Total Tax Levy	\$ _____

BE IT FURTHER RESOLVED the Preliminary 2021 General Fund Budget, totaling \$ _____ be hereby adopted.

BE IT FURTHER RESOLVED that the City Administrator is hereby instructed to transit a certified copy of this resolution to the County Auditor of Hennepin County, Minnesota.

BE IT FURTHER RESOLVED the City Council will hold a public meeting and allow public input prior to the final levy for taxes payable in 2021 and the 2021 Final Budget determination on Tuesday, December 1, 2020, at 7:00 p.m. at City Hall at 7738 Commerce Drive, Greenfield, MN 55373. The City Council is scheduled to adopt the final property tax levy and final budget at this December 1, 2020 meeting.

Adopted by the City Council of the City of Greenfield, Minnesota, this 15th day of September, 2020.

Mayor Brad Johnson

Attest: Margaret Webb, City Administrator-Clerk



**City of Greenfield
Regular City Council Meeting
Request for Council Action
September 15, 2020**

TO: Honorable Mayor and Council Members
FROM: Margaret Webb, City Administrator-Clerk
SUBJECT: Internet Providers Invitation

BACKGROUND

The broadband task force committee is looking to contact vendors who have expressed interest in providing broadband to Greenfield or who already have in their future plans broadband extension into Greenfield.

DISCUSSION

The broadband committee is recommending extending an invitation to one broadband provider per each of the next five City Council Workshops to get more information about their company, services they provide, plans they have for Greenfield, if any, and to answer questions.

ACTION REQUESTED

Authorize the committee to schedule the providers.